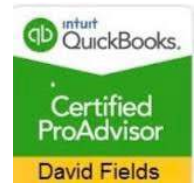


DAVID FIELDS BOOKKEEPING SERVICE FOR SMALL BUSINESSES PART-TIME ONLY

From 2 to 4 hours weekly



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Dublin D13 V3H9

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☎ +353 1 839 18 08

🌐 <https://www.quickbookstraining.ie>

Professional Summary

Detail-oriented and reliable Bookkeeper offering professional bookkeeping services to small and medium-sized businesses. Skilled in maintaining accurate financial records, managing transactions, and preparing financial reports with a strong focus on efficiency and accuracy.

Fully qualified as a QuickBooks Professional Advisor, and assisting clients in improving financial processes and compliance.

Services Offered

- Accounts Payable & Receivable Management
- Bank & Credit Card Reconciliation
- Financial Reporting (Profit & Loss, Balance Sheets)
- Invoice Processing & Expense Tracking
- VAT / Tax Preparation Support
- Budgeting & Cash Flow Management
- Data Entry & General Ledger Maintenance

[Click here to contact David Fields](#)